



History Center of Olmsted County
Volunteer Application

09/09

507-282-9447
volunteer@olmstedhistory.com

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Email _____ Phone _____ Cell Ph. _____

Best time to reach you _____ Birthday (optional): month _____ day _____

Emergency Contact _____ Phone _____

Are you a member of HCOOC? Yes NO Would you like membership information? Yes NO

Availability: Start date _____ End date. _____ How often are you interested in volunteering?

Daily Weekly Monthly Special Events

Preferred Hours (Mark all that apply)

Morning 9:00 – 12:00		Tues	Wed	Thurs	Fri	Sat
Afternoon 1:00 – 5:00						

Special Events only _____ Need flexible schedule _____ (Other Hours available by arrangement.)

Educational Background _____

Name of school if you are attending now: _____

Occupational Background _____

Previous Volunteer Experience _____

Please share any physical limitations that may influence your volunteer activities.

What area would you prefer to volunteer in at HCOOC? _____

What specific tasks are you interested in helping with? _____

How did you learn of the volunteer opportunities at HCOOC? _____
Please list the name of two personal references and their phone numbers.

1. _____ 2. _____

Volunteer Interest and Skill Survey

Please check your skills, hobbies and interests.

General Skills (Check all that apply to your volunteer experience)	Highly Skilled	Some Experience	I prefer working in these areas.
Support Services			
Receptionist			
Clerical tasks/Mailings			
Greeter			
Sales			
Fundraising			
Publicity/Marketing			
Photography			
Graphic Design			
Special Events Management			
Set-up/ Takedown			
Sewing (Costumes/ Uniforms)			
Library/ Archives			
Historical Research			
Genealogy			
Library Patron Assistance			
Indexing			
Cataloging			
Transcribing			
Photo Collections			
Proof reading			
Education			
Docent / Interpreter			
Teaching			
Curriculum			
Guide - School Tours			
Guide - Adult Tours			
Demonstration/Display			
Vintage Base Ball (1860 Rules)			
Historical Reenactment			
Theatre			

General Skills (Check all that apply to your volunteer experience)	Highly Skilled	Some Experience	I prefer working in these areas.
Curatorial			
Exhibit Development			
Preservation			
Museum Artifacts			
Research			
Collection Inventory			
Maintenance/ Grounds Keeping			
Carpentry			
Painting			
Mechanic			
Electrical			
Masonry			
Horticulture			
Gardening			
Miscellaneous			
Military History			
Computer Skills			
Databases			
Spreadsheets			
Word Processing			
Publishing programs			
Digital Imaging			
Photo Editing			
Desktop Publishing			
Web Development			
Other (Please specify)			

I certify that the statements made in this application are true. I also understand that I will not be paid for my services as a volunteer.

Your Signature _____ Date _____

Applicants under the age of 18 must have this application signed by their parent or guardian.
This applicant has my permission to volunteer at the History Center of Olmsted County.

Signature _____ Date _____

Background Check Authorization - History Center of Olmsted County

I _____ authorize the Olmsted County Historical Society (DBA: History Center of Olmsted County) to conduct a background check on myself for employment or volunteer purposes.

Name _____

Current Address _____

Past Address _____

Phone Number _____

Social Security # _____

Birthdate _____